



MERCY COLLEGE, WOODFORD, CO. GALWAY

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Website: www.mercycollegewoodford.ie

E-mail: admin@mercycollegewoodford.ie

APPLICATION FORM

Applicant's Name (as on Birth Certificate): _____

Address: _____

Date of Birth: _____ Religion: _____

Father or Guardian's Name: _____ Contact Tel No.: _____

Email Address: _____

Mother or Guardian's Name: _____ Contact Tel No.: _____

Email Address: _____

Present Primary School: _____

Has the applicant a sibling currently attending Mercy College Woodford? Yes No

If yes, please give name and year group: _____

Has the applicant a sibling who previously attended Mercy College Woodford? Yes No

If yes, please give name and year of graduation: _____

Did the applicant's parent or grandparent attend Mercy College Woodford? Yes No

If yes, please give name while in the school and year of graduation: _____

Is the applicant a child of a current member of staff in Mercy College Woodford? Yes No

If yes, please give name of staff member: _____

Signature of Parent/Guardian: _____

Date: _____

Applicants should read the school's Admission Policy, which is available on www.mercycollegewoodford.ie prior to completing the application form.

The information requested on the application form is required in order to process your application for admission to the school. The information provided by you will be treated confidentially and processed in line with the school's Admission Policy.

Any personal data provided on this form will be used to (i) identify applicants (ii) process an application in line with the school's admissions policy (iii) communicate with parents/guardians in respect of an application (iv) notify parents/guardians of the outcome of an application.

The information will be retained for an appropriate period thereafter to address any potential queries arising from the application process or added to the student's school file in the case of successful applicants.

In accordance with section 66(6) of the Education Act 1998, as amended, personal data relating to applications for admission may be shared with the board of management of another school or the patron in order to facilitate the efficient admission of students. This information may include the date on which an application was received by the school, the date on which an offer was made and the date on which an offer was accepted. Personal information concerning applicants may also be shared, including their name, address, date of birth and PPS number.

Further information on the handling of your personal data, including how to exercise your rights under GDPR, is set out in the school's Data Protection Policy, which is available on www.mercycollegewoodford.ie.

PLEASE RETURN THIS COMPLETED FORM TO THE SCHOOL OFFICE BY EMAIL TO SECRETARY@MERCYCOLLEGEWOODFORD.IE OR BY POST BY NOVEMBER 15.